



211 N. Third Street
Monroe, LA 71201

There was a regular meeting of the Board of Commissioners of G. B. Cooley Hospital Service District held on Thursday, February 13, 2020 at 4:30PM in the Board Room of the G. B. Cooley Administration Building located at 211 N. 3rd Street, Monroe, LA.

Board Members Present: Josie Roberts, Jackie S. Slack, Taronda Goodin, Kyle Coburn, Dan Sartor

Others Present: Ben Pitts, Connie Page, Jimmy Sanderlin, Carmen Howard, and Lori Woodard of Woodard and Associates, APAC

Board Members Absent: Kenneth Wilson

Call to Order: Josie Roberts, acting Co-Chairperson pro tem, called the meeting to order, there being a quorum present.

Prayer: The invocation was offered by Josie Roberts.

Public Comments: There were none.

Minutes: The minutes for January 9, 2020 Board meeting were presented. A motion was offered by Kyle Coburn, seconded by Taronda Goodin, and unanimously carried by the Commissioners present to waive the reading of the 1-9-2020 minutes. A motion was offered by Taronda Goodin, seconded by Dan Sartor, and unanimously carried by the Commissioners present to approve the 1-9-20 minutes as presented.

Jackie Slack, Chairperson, presided over the remainder of the meeting.

Reports: The Financial Report for month ended December 31, 2019, was presented by Jimmy Sanderlin, CFO. Questions and comments were addressed.

Auditor's update was presented by Lori Woodard of Woodard and Associates. Questions and comments were addressed and discussed in depth. She plans to attend the April Board Meeting with a completed audit report.

Ben Pitts presented the monthly report. The facility census at the end of January 2020 was (124) in Community homes; (28) in Supported Independent Living; (1) in the Therapeutic Group Home; and (19) served in Supported Employment. There were no

new admits and (1) discharge during January. There were (2) Human Rights investigations, both found to be unsubstantiated. Total employees at the end of January were (266) with .01% turnover. Mr. Pitts provided an update on the progress of the construction of (2) new group homes. One will be located at 200 Clay Street, West Monroe and the other one will be on GBC land behind the current 2063 Prairie Rd. group home, Monroe. Architect is working on final plan approval from local and state agencies. The project will then be ready to release for bids which may be April/May. Once bids are received the actual cost will be presented to the Board for final approval. He also reported on the accounting control changes, effective November 1, 2019. (1) All monthly bank statements will be stamped with GBC logo embosser to ensure authenticity. Only stamped statements will be reconciled. (2) Bank reconciliation reviews will be outsourced to accounting consultant to reconcile and review monthly. (3) A Part-time employee was added to the accounting department. (4) Internal security controls were implemented "in" the on-line banking system to ensure proper cross controls for any electronic transactions. (5) Employee serving as CFO has been replaced.

New Business: Election of a Co-Chairperson was presented and discussed. Taronda Goodin nominated Kyle Coburn as Co-Chairperson of GBC Board of Commissioners. Mr. Coburn accepted the nomination. A motion to elect Kyle Coburn as Co-Chairperson, was made by Ms. Goodin, seconded by Josie Roberts, and carried by the commissioners present to elect Kyle Coburn as Co-Chairperson of G B Cooley Board of Commissioners.

Public Comments: There were none.

Commissioners' Statements/Discussion: There were none.

Adjournment: There being no further business, a motion was offered by Josie Roberts, seconded by Taronda Goodin, and unanimously carried by the Commissioners present to adjourn the meeting. The meeting adjourned at 5:35 PM.

Jackie S. Slack, Chairperson
G. B. Cooley Board of Commissioners

Ben Pitts, Hospital Director
G. B. Cooley Hospital Service District